

THE BOARD OF EDUCATION OF SALT LAKE CITY SCHOOL DISTRICT

Board Annual Planning Session
and Closed Executive Session

June 16, 2015

The Board of Education of Salt Lake City School District met in a Board Annual Planning Session and Closed Executive Session at 9:12 a.m. on Tuesday, June 16, 2015, in the Board Room of the Administration Building, 440 East 100 South, Salt Lake City, Utah.

ROLL CALL

Members Present: President Heather Bennett, J. Michael Clára (arriving at 9:45 a.m.), Rosemary Emery, Melissa Ford, Katherine Kennedy, and Kristi Swett.

Members Excused: Vice President Tiffany Sandberg and Student Member Josh Whisenant.

Also Present: Superintendent McKell Withers; Janet Roberts, Business Administrator; Patrick Garcia, Associate Superintendent School Support; Kristina Kindl, Director of Policy and Legal Services; Craig Ruesch, Interim Executive Director Human Resources; Barbara Kuehl, Executive Director, Academic Services/Professional Development; Christine Marriott, Director of Assessment and Evaluation; Misty Suarez, Director of Student Services; Michael Williams, Director of Development and External Relations; Ann Cook, Supervisor, Early Childhood; Kim Knettles, Interim Title I Director; Jennifer Newell, Language & Cultural Instructional Coach; Florence Vincent, board legal counsel from Van Cott, Bagley, Cornwall & McCarthy (excused herself during the Closed Executive Session and returned after the lunch break); Lorena Riffo-Jenson and Robert Fuehr, VOX Creative; Jason Olsen, Public Information Officer; Allison Sisam, Business Administration Office; and others in the audience.

In accordance with the agenda prepared for the Board Annual Planning Session of June 16, 2015, two motions were made. Items are reported as listed in the agenda and not necessarily in the order they were considered.

The meeting was called to order by President Bennett, who presided.

1. CLOSED EXECUTIVE SESSION

A. Litigation, Negotiations, and/or Property

At 9:12 a.m. a motion was made, after which members excused the audience and remained in the board room:

^A (1) That the board meet in Closed Executive Session to consider litigation, negotiations, and/or property. Approval was given to the motion on a vote of 5 to 0 with Mr. Clára absent at the time of the vote.

**(Kennedy and Swett)

Board Annual Planning Session

June 16, 2015

Present for Closed Session for litigation, negotiations, and/or property were Heather Bennett, Rosemary Emery, Melissa Ford, Katherine Kennedy, Kristi Swett, McKell Withers, Janet Roberts, Patrick Garcia, Kristina Kindl, and Florence Vincent, board legal counsel from Van Cott, Bagley, Cornwall & McCarthy, who excused herself from part of the Closed Session.

Board members adjourned from the Closed Executive Session for litigation, negotiations, and/or property at 9:35 a.m. and returned to the Annual Planning Session at 9:43 a.m.

VOTE RECORD	AYE	NAY	ABSENT
BENNETT	X		
CLÁRA			1 & 2
EMERY	X		
FORD	X		
KENNEDY	X		
SANDBERG			X
SWETT	X		
A Absent	Ab Abstention	F Failed	
N "No" Vote	NA No Action	T Tabled	
W Withdrawn	*Unanimous Approval		
**Members Making Motion			

B. Character, Professional Competence, or Physical or Mental Health of an Individual

There was no Closed Executive Session for Character, Professional Competence, or Physical or Mental Health of an Individual.

2. BOARD ANNUAL PLANNING SESSION

- President Bennett welcomed everyone to the Board Annual Planning Session. She said the purpose of the meeting is to allow the board to reflect on priorities and topics they may wish to discuss in the coming year, and to hear progress reports from the sub-committees for the 2016-2021 Student Achievement Plan. She excused Vice President Tiffany Sandberg and student member Josh Whisenant, said Board Member Clára would be joining the board in a few minutes, and recognized the presence of Boy Scout Troop #174.
- Austin Jenkins, Zach Jenkins, and Jacob Connolly, members of Boy Scout Troop #174, led the audience in reciting the Pledge of Allegiance to the Flag.
- Consent Agenda

^A (2) A motion was made that the board approve the two items included in the Consent Agenda. These items are listed below. Approval was given to the motion on a vote of 5 to 0 with Mr. Clára absent at the time of the vote.

**(Kennedy and Emery)

- a. The Purchasing Report dated June 15, 2015, included a breakdown of items costing over and under \$50,000, and increases to existing purchase orders.
- b. Negotiations Tentative Agreement. Agreements with the Salt Lake Association of School Administrators, Salt Lake Teachers Association, Buildings & Grounds Employee Association, Child Nutrition Employees Association, Comprehensive Employee

Association, Salt Lake Educational Office Personnel Association, and Transportation Employee Association.

A. 2016-2021 STUDENT ACHIEVEMENT PLAN

Patrick Garcia asked those with responsibility over the essentials to join the board at the table. A presentation was provided to the board. A copy of the presentation has been added to the official minutes. The presentation included descriptions, challenges, road blocks, and emerging ideas for each of the essentials. Mr. Garcia told the board the Family and School Collaboration Essential would not be included in the presentation since the board had received an update at the May 19, 2015 Board Study Session, and he thanked Kim Knettles for her attendance and support.

- Assessment and Evaluation – Christine Marriott
- Early Childhood – Ann Cook
- Curriculum and Instruction – Barbara Kuehl
- Communication and Community Engagement – Mike Willians and Jason Olsen
- Equity and Advocacy – Jennifer Newell on behalf of Kathleen Christy
- Student Success – Misty Suarez

Following the presentation on the Essentials, Lorena Rizzo-Jenson and Robert Fuehr, VOX Creative, shared information with the board on feedback from parent and student meetings. Copies of the handouts have been added to the official minutes.

Board Members took a short lunch break from 12:50 to 1:15 p.m.

Following the lunch break, President Bennett distributed a handout entitled “General Discussion Topics for the Board Planning Session.” A copy of the handout has been added to the official minutes. The following topics from the handout were briefly discussed by the board:

- In relation to the Student Achievement Plan, is it appropriate and would board members like to set some goals the board would like to see achieved?
- Board communication issues. A letter from the board’s legal counsel, Florence Vincent, regarding “Communication with the Public by Board Members re: Personnel Matters” was distributed. A copy has been added to the official minutes.
- Would board members like to establish a process for visiting schools and/or possibly holding future board meetings at school sites.

B. BOARD PRIORITIES AND PROFESSIONAL DEVELOPMENT

1. 2015-2016 Tentative Schedules:

- a. Study Session Topics and Business Meeting Reports. Drafts of the “2015-16 Business Meeting Reports, Policy Review and Tentative Schedule” and the “2015-2016 Study Session Topics and Tentative Schedule” were distributed. Copies of the handouts have been added to the official minutes. Board members briefly discussed the tentative schedules and noted some items might require additional meetings.

The board also briefly reviewed “Possible Discussion Topics to be Scheduled During 2015-16.” A copy of the handout has been added to the official minutes. The handout will be updated based on the board’s discussion and a revised draft will be sent to board members.

- b. Board Policy Subcommittee Anticipated Schedule. A tentative schedule of policies to be reviewed in 2015-16 was distributed. A copy has been added to the official minutes.

2. Board Professional Development Plan.

- SCC Training – In addition to the School Community Council (SCC) trainings held by the district. One of the statewide training meetings is scheduled to be held at the district offices.
- USBA/NSBA – President Bennett reminded board members of the Utah School Boards Association (USBA) Annual Conference held in January. Ms. Swett said USBA will also be holding their semi-annual Leadership Training Conference this year. The National School Boards Association Conference will be in Boston beginning April 8. President Bennett noted all board members will be registered for the USBA Annual Conference and she asked board members to let the Business Administration office know if they would like to attend the USBA Leadership Training or NSBA Conference.
- Open Meeting Training – President Bennett noted the Annual Open Meeting Training would be held in January.
- Leadership Development
- Selected Readings – Board members briefly discussed the possibility of setting aside time to share and discuss selected reading materials. Staff was asked to get copies of ‘*Courageous Conversations*’ and ‘*Leading for Excellence in Equity*’ for board members.

3. There were no Other Items.

C. SUPERINTENDENT’S REPORT

1. 2015-2016 Priorities. Superintendent Withers distributed a handout entitled “Salt Lake City School District Draft 2016 Legislative Priorities.” A copy has been added to the official minutes.

D. ADJOURNMENT

The Board Annual Planning Session was adjourned at 2:58 p.m.

Janet M. Roberts
Business Administrator

aps

Salt Lake City School District
Addition to the Minutes of the Board Annual Planning Session 06/16/2015

OFFICIAL EXHIBITS OF BOARD MEETING

Official exhibits provided to the board and made available to the public as part of the meeting agenda can be found [here](#).

ADDITION TO THE MINUTES

The Board of Education of Salt Lake City School District acts by vote of a majority of the board members in an open and public meeting. Statements by individual board members, in or out of board meetings, written, oral or in social media, do not necessarily represent the views of the majority of the board or any other board member. Nevertheless, out of respect to the elected office that each board member holds and consistent with state law and board policy, the board allows its members to attach to board meeting minutes any other information that any member requests. When the board votes to approve minutes, that vote signifies that the minutes are a correct record of what occurred and what was asked to be included in the minutes. It does not signify any individual board member's agreement with the substance of the content.

The following information was distributed in the public meeting of the board, and has been included in the minutes at the request of the board member(s):

2016-2021 Student Achievement Plan Presentation	Agenda Item A(1)
Feedback from Student and Parent Meeting	Agenda Item A(2)
General Discussion Topics for the Board Planning Session	
Distributed by President Bennett	Agenda Item A-a
Letter from Florence Vincent, Board Legal Counsel from Van Cott, Bagley, Cornwall & McCarhy – Distributed by President Bennett	Agenda Item A-b
2015-2016 Business Meeting Reports, Policy Review and Tentative Schedule	Agenda Item B1a(1)
2015-2016 Study Session Topics and Tentative Schedule	Agenda Item B1a(2)
Possible Discussion Topics to be Scheduled During 2015-2016	Agenda Item B1a(3)
Tentative Schedule of Policies to be Reviewed 2015-2016	Agenda Item B1b
Salt Lake City School District Draft 2016 Legislative Priorities	Agenda Item C1